

## **RECORD OF EXECUTIVE DECISION (THE DECISIONS LIST)**

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.1 - Scrutiny of the Transformation of Digital Services

**Decision:**

**RESOLVED** that the comment of the Resources and Services Overview and Scrutiny Committee be noted and the comments of the Corporate Finance and Governance Portfolio Holder, in response thereto, be endorsed.

**Reasons for Decision:**

Having considered the comment submitted by the Resources and Services Overview & Scrutiny Committee together with the Portfolio Holder for Corporate Finance and Governance's response thereto.

**Alternative Options Considered:**

N/A.

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

John Higgins, Head of IT and Corporate Resilience

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.2 - Scrutiny of the Transformation of Digital Customer Services

**Decision:**

**RESOLVED** that the recommendations of the Resources and Services Overview and Scrutiny Committee be noted and the comments of the Corporate Finance & Governance Portfolio Holder, in response thereto, be endorsed.

**Reasons for Decision:**

Having considered the recommendations submitted by the Resources and Services Overview & Scrutiny Committee together with the Portfolio Holder for Corporate Finance & Governance's response thereto.

**Alternative Options Considered:**

N/A

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Mark Westall, Head of Customer and Commercial Services

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.3 - Scrutiny of the Transformation of Staffing

**Decision:**

**RESOLVED** that the comment of the Resources and Services Overview and Scrutiny Committee be noted and the comments of the Corporate Finance & Governance Portfolio Holder, in response thereto, be endorsed.

**Reasons for Decision:**

Having considered the comment submitted by the Resources and Services Overview & Scrutiny Committee together with the Portfolio Holder for Corporate Finance & Governance's response thereto.

**Alternative Options Considered:**

N/A

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Anastasia Simpson, Assistant Director (Partnerships)

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Matters Referred to the Cabinet by a Committee - Reference from the Resources and Services Overview & Scrutiny Committee - A.4 - Scrutiny of the Updated Financial Forecast/Budget 2021/22 and Housing Revenue Account Budget Proposals 2021/2022

**Decision:**

**RESOLVED** that the recommendations of the Resources and Services Overview and Scrutiny Committee be noted and the comments of the Corporate Finance & Governance Portfolio Holder, in response thereto, be endorsed.

**Reasons for Decision:**

Having considered the recommendations submitted by the Resources and Services Overview & Scrutiny Committee together with the Portfolio Holder for Corporate Finance & Governance's responses thereto.

**Alternative Options Considered:**

N/A

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Leader of the Council's Items - A.5 - Executive Decision(s) taken as a matter of Urgency

**Decision:**

**RESOLVED** that –

- (a) the contents of the report be noted; and
- (b) the urgent decisions taken by the Leader of the Council on behalf of the Cabinet, as detailed in this report, be formally endorsed.

**Reasons for Decision:**

Having considered the contents of the report.

**Alternative Options Considered:**

N/A

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

Councillors Scott and Chapman each declared for the public record that they had been recipients of Covid business or other support grants.

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Lisa Hastings, Assistant Director (Governance) & Monitoring Officer

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Leader of the Council's Items - A.6 - Priority Actions for 2021/22 and Monitoring Delivery of those Actions

**Decision:**

**RESOLVED** that –

- (a) the provisional key priority actions for 2021/22, as set out at Appendix A to item A.6 of the Report of the Leader of the Council, be adopted;
- (b) the means by which performance against the priorities will be monitored and reported on in 2021/22 be determined on the basis set out in Appendix B to the aforementioned report;
- (c) consultation on the adopted provisional key priority actions referred to in (a) above and the performance monitoring proposals referred to in (b) above be undertaken with the Council's two Overview and Scrutiny Committees during February 2020;
- (d) the outcome of the consultation with the Overview and Scrutiny Committees referred to in (c) above be reported to Cabinet at its meeting due to be held on 19 March 2021 in order that Cabinet can formally adopt its finalised key priority actions for 2021/22.

**Reasons for Decision:**

Having considered the contents of the report and its appendix.

**Alternative Options Considered:**

To not agree the proposed provisional priority actions.

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Keith Simmons, Head of Democratic Services and Elections

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.7 - Protocol for Cabinet and Overview & Scrutiny Roles

**Decision:**

**RESOLVED** that Cabinet –

- (1) approves the draft Protocol for Cabinet and Overview and Scrutiny roles, as set out in Appendix B to item A.7 of the Report of the Corporate Finance & Governance Portfolio Holder;
- (2) recommends the Protocol to both Overview and Scrutiny Committees for their agreement; and
- (3) recommends to Council that the Protocol be adopted for inclusion within Part 6 of the Council's Constitution.

**Reasons for Decision:**

Having considered the contents of the draft Protocol.

**Alternative Options Considered:**

To not agree the draft Protocol.

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Keith Simmons, Head of Democratic Services and Elections

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Cabinet Members' Items - Report of the Corporate Finance and Governance Portfolio Holder - A.8 - Latest Financial Forecast / Final General Fund Budget Proposals 2021/22

**Decision:**

**RESOLVED** that –

- a) the latest financial forecast set out in Appendix A to item A.8 of the Report of the Corporate Finance & Governance Portfolio Holder, along with the savings and cost pressures set out in Appendices B and C respectively to that report that form the firm proposals for the 2021/22 budget be agreed and that therefore it is recommended to Full Council that a Band D Council Tax for district services of £177.64 for 2021/22 (a £5 increase), along with the associated council tax requirement of £8.604m be approved.
- b) the Portfolio Holder for Corporate Finance and Governance be authorised to agree the 'technical' appendices and resolutions for the budget proposals for recommending to Full Council on 16 February 2021;
- (c) in consultation with the Leader of the Council and the Corporate Finance and Governance Portfolio Holder, the Chief Executive reports directly to Full Council in respect of the formal resolutions necessary to implement the Executive's budget proposals along with any late information or notifications received from the Government;
- (d) in respect of the Treasury Strategy 2021/22, the Portfolio Holder for Corporate Finance and Governance be authorised to approve the draft Strategy for consultation with the Resources and Services Overview and Scrutiny Committee; and
- (e) the council tax discount policy for young people leaving care, as set out in Appendix D to the aforementioned report, be endorsed and recommended to Full Council for formal adoption.

**Reasons for Decision:**

Having considered all of the information and advice contained in the Portfolio Holder's report.

**Alternative Options Considered:**

To not agree the budget and/or council tax proposals.

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer

Date:	Decision Maker:	Subject to Call-in*
29 January 2021	Cabinet	No

**SUBJECT OF DECISION:**

Cabinet Members' Items - Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder - Housing Revenue Account Budget Proposals 2021/2022

**Decision:**

**RESOLVED** that –

- (a) if the financial position changes prior to Council considering the HRA budget on 16 February 2021, the Chief Executive, in consultation with the Housing Portfolio Holder, be authorised to adjust the forecast / budget, including the use of reserves; and
- (b) subject to (a) above, a 1.5% increase in dwelling rents in 2021/22 along with the detailed HRA Budget proposals for 2021/22, as set out in Appendices A to D to item A.9 of the Joint Report of the Housing Portfolio Holder and the Corporate Finance & Governance Portfolio Holder, be agreed and recommended to Full Council on 16 February 2021 for its approval.

**Reasons for Decision:**

Having considered all of the information and advice contained in the Portfolio Holders' joint report.

**Alternative Options Considered:**

To not agree the HRA budget etc. proposals.

**Conflicts of Interest Declared  
(and Dispensations Granted by the Monitoring Officer)**

None

**Consultation with Ward Member:**

N/A

**Contact Officer:**

Richard Barrett, Assistant Director (Finance and IT) & Section 151 Officer, Tim Clarke, Assistant Director (Housing and Environment)

\* The call-in procedure will not apply to a decision where the Chairman of the relevant overview and scrutiny committee's agreement has been obtained that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interest, (Rule 16 (h) of the Overview and Scrutiny Procedure Rules) or any decision made where such decision is to be referred to the Council or one of the overview and scrutiny committees for their consideration.